

Parent Health Handout: Day Camp COVID Safety Policies and Procedures

Welcome! Our goal is to provide a safe, healthy, fun, and enriching experience for all campers. **Below you will find information on COVID-19 guidance and requirements, to provide your child a safe camp experience.**

To meet these safety guidelines and requirements, we have limited the number of participants in our camps to maintain physical distancing and have established screening procedures and other policies as outlined below. We ask that you review the procedures below and notify us as soon as possible if you wish to withdraw your child from camp.

It is important for children to stay home when sick. If your child has any of the following symptoms that are not caused by another condition, they may not attend camp:

- Fever of 100.4°F or higher or chills
- Cough
- Shortness of breath or difficulty breathing
- Unusual fatigue
- Muscle or body aches
- Headache
- Recent loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

Additionally, if your child has been in close contact with someone who has a confirmed or suspected case of COVID-19 in the last 14 days they may not attend camp. It is essential for the safety of your child and the safety of all campers and staff that parents notify City staff immediately if their child tests positive for COVID-19 or is in close contact with someone with a confirmed case of COVID-19.

COVID-19 Safety Policies and Procedures for Campers covers what precautions staff are implementing to keep campers safe while at camp. Make sure to review these guidelines with your child, especially the use and importance of face coverings, physical distancing, and hand washing.

Camp Procedures

- **STAFF WILL:**
 - Be trained in COVID-19 safety requirements, will do daily health screenings prior to the start of their work shift, and will always wear face coverings.
 - Wash hands frequently including when entering or leaving a facility or program space, before and after eating, before and after restroom use, and between activities and equipment use.
 - Prior to the start of the first day of camp, inform parents/guardians if campers will be accessing public restrooms in city parks.

- **DROP OFF/PICK UP PROCEDURES:** Respecting 6 feet of physical distancing at all times, parents/guardians/authorized adults will:
 - Complete a daily health screening for their child
 - Present photo ID, and check their child in/out while remaining outside the facility
 - Ensure camper washes their hands or uses hand sanitizer before entering and upon exiting the facility/camp area

As recommended by the Department of Health, we encourage you to have the same parent/guardian drop off and pick up your child each day if possible.

- **FACE COVERINGS/MASKS:** All campers will be required to wear a face covering during camp at all times, including sports and outdoor youth program activities. Parents/guardians will also be required to wear a face covering when dropping off and picking up their child. If your child is unable to wear a face covering, please notify staff as soon as possible. For more information, please see the [Department of Health's Cloth Face Coverings and Masks FAQ](#).
 - Proper face covering/mask use (per [King County Public Health](#)):
 - The mask should cover your nose and mouth at all times
 - Always wash your hands with soap and water or hand sanitizer before you put on a face covering and after removing it
 - Change your face covering when it gets moist
 - Wash your face covering after each use

 - Masks should:
 - Have 2 or more layers
 - Allow you to breathe

- Have tightly woven fabrics such as cotton
 - Fit snugly over nose and mouth with no large gaps
 - Neck gaiters, scarves, bandanas, etc. are not suitable substitutes, unless used over a mask
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- **DAILY HEALTH SCREENINGS:** Each day parents/guardian must answer COVID-19 screening questions for their child, including if you have taken your child's temperature. If your child has not had their temperature taken at home that day, staff will take your child's temperature at check in. Presentation of any of the COVID-19 symptoms listed above will prevent a camper from attending camp that day. Should your child become ill during camp, staff may check their temperature and will record symptoms and you will be contacted to pick them up and given further instructions about returning to camp.
 - **GROUPINGS/COHORTS:** Physical distancing between individual participants, groups of participants, and participants and staff will be maintained at all times during the camp. Campers will be assigned a dedicated space for the length of the camp. Different groupings/cohorts will not mix. Participants will not share supplies or equipment with each other unless items are sanitized between uses. Day camps will follow the [Washington State Department of Health Guidelines](#), [Governor's Guidelines for Sporting Activities](#) and [CDC Guidance for Youth Sports](#) for any sport activity.
 - **CLEANING AND HYGIENE:** Cleaning and disinfecting routines will be scheduled and maintained by staff allowing for multiple cleanings of all high touch points. Surfaces and objects will be cleaned between rotations of groups. Items that cannot be sanitized will not be used. Hand wash stations and hand sanitizer will be provided but campers are encouraged to bring their own hand sanitizer.
 - **REFUNDS:** If a child becomes ill during camp or cannot pass health screening at check in, the City of Bellevue will provide the parent a refund for the missed days of camp.
 - **SNACK, MEAL, AND WATER BREAKS:** Camper should bring their own snack, lunch, and water bottle. Each item should be clearly labeled with the camper's name. Physical distancing will be maintained during meal and snack times. Children will not share food, utensils, water bottles, or any other items. Snack, water breaks, and mealtimes are the only time children can remove their masks at camp.
 - **SUNSCREEN:** Parents should apply sunscreen to their child before child arrives to camp. Staff will be unable to supply or apply sunscreen. If your child needs special assistance or accommodation, please contact the facility where your child will be attending.

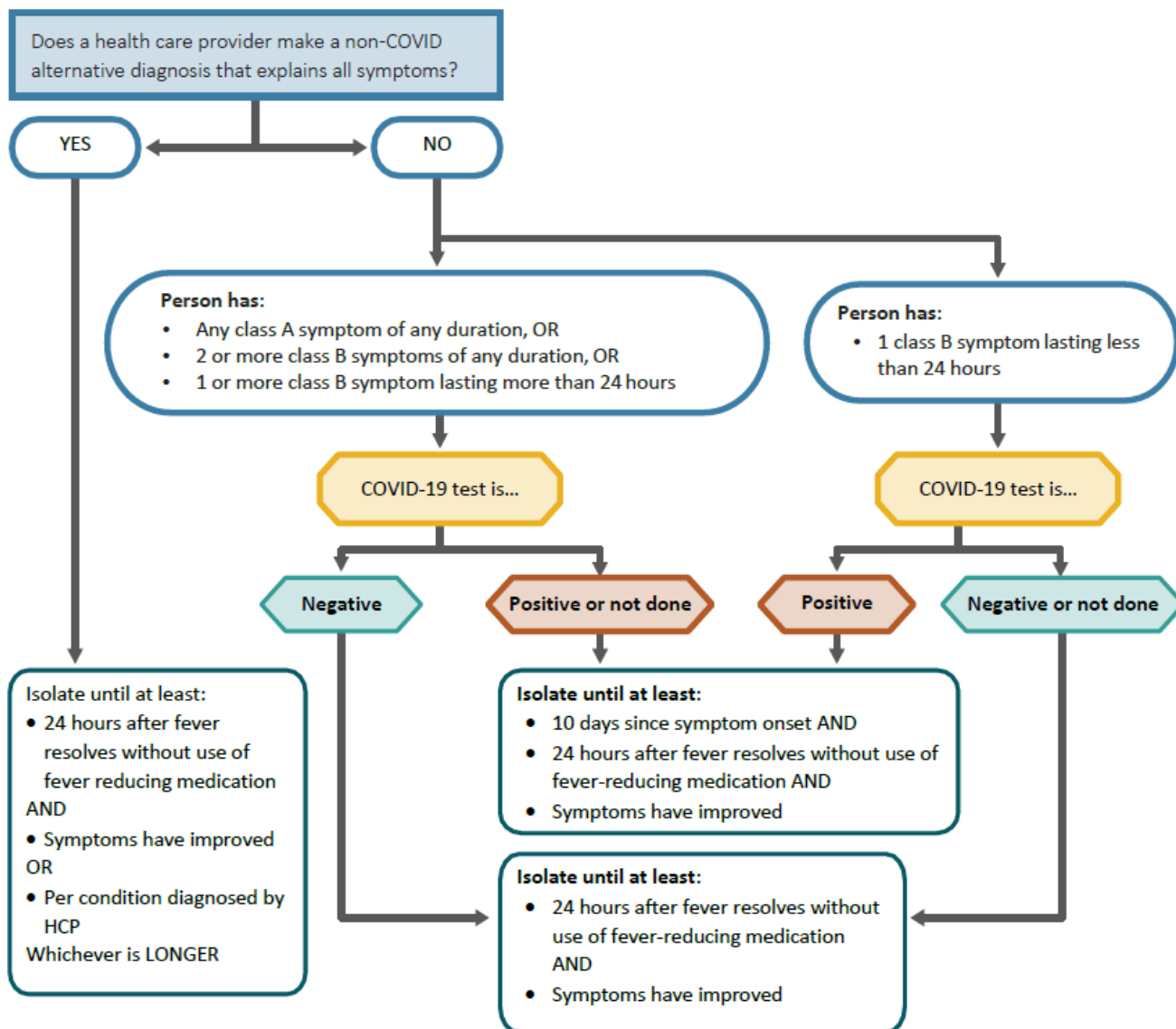
- **CAMPER EXPECTATIONS:** Campers will be expected to follow all program specific safety rules set up by staff. Guidelines and expectations will be reviewed with campers at the beginning of each week. Staff will model these guidelines and use positive, age-appropriate techniques to help campers be successful in implementing them throughout the camp session.
 - All campers will be required to wear a face covering during camp. Please review the current [Department of Health](#) face covering guidance summarizing the current mandates and health orders and inform staff prior to camp if your child meets one of the listed exemptions to the face covering requirement.
 - Campers must maintain 6 feet of physical distance from others.
 - Campers must remain in their assigned groups for the length of the camp.
 - Campers must use the supplies provided for their use for the entirety of the camp or program and not use another participant's supplies.

If a participant is not following these expectations, staff will contact the parent or guardian for discussion, and may arrange for pick-up from the camp for that day if needed. Camp staff will work with the parent or guardian regarding any additional steps needed to ensure the safety of the child, other camp participants, and staff.

If accommodations are needed, please contact HCC@bellevuewa.gov or call 425-452-7686 at least 5 business days prior to the camp start date for assistance.

- **WHAT IF A CHILD BECOMES SICK WITH COVID-19 SYMPTOMS AT CAMP?**
 - The child will be isolated from the other campers and staff will take their temperature and record symptoms. Parent or guardian will be called to arrange for immediate pickup.
 - If there is a positive COVID-19 case confirmed at camp and your child had close contact with this camp group/cohort, parents or guardians of children in that camp group/cohort will be informed by the City. King County Health Department will be notified of any confirmed COVID-19 cases.
 - The spaces used by that camp group/cohort will be evacuated and disinfected before being used again
 - Staff will contact families of campers regarding who may return and when it is safe to do so.
 - Returning to camp: Staff will utilize the Department of Health symptom chart on the next page to determine when it is safe for campers to return to camp.

Class A Symptoms	Class B Symptoms
<ul style="list-style-type: none"> • Fever (subjective or greater than or equal to 100.4°F) • Chills • Cough • Loss of sense of taste and/or smell • Shortness of breath 	<ul style="list-style-type: none"> • Fatigue • Headache • Muscle or body aches • Sore throat • Congestion or runny nose • Nausea or vomiting • Diarrhea (at least 2 loose stools in 24 hours)



Please let us know if you have any questions by contacting your camp director or call Parks Administration at (425) 452-6885 for more information. We look forward to serving you and providing a wonderful safe, fun, and memorable summer experience for your child!