

Approved

**City of Bellevue
Library Advisory Board**

**Monthly Meeting Minutes
November 21, 2017**

Opening

The regular monthly meeting of the City of Bellevue Library Advisory Board was called to order at 5:04 PM on November 21, 2017 in the meeting room of the Downtown Bellevue Library, by Chad Davis, President.

Meeting Attendance:

Board Members Present: Kim Anderson, Chad Davis, Cris Dreher, Ron Higgs, Loretta Lopez, and Barbara Spindel. Absent: Gunjan Murarka

KCLS Representatives: Debra Westwood

Friends of the Bellevue Library: Ned Kurabi and Julie Schuman

Newport Way Library Association: Barbara Spindel

Public Comment Period:

No members of the public requested time for comments

Approval of Minutes:

Minutes for October 2017 meeting were approved as submitted. They will be posted to the One Drive and forwarded to the City Clerk.

Reports:

Bellevue Friends of the Library:

Ned and Julie reported that the BFoL Board has approved a budget of 48,000 for the coming year (excluding the Shakespeare in the Park activity which does not have a funding amount yet). The BFoL is redesigning their website and plan to host on-line book sales in the future (Boise ID library is doing approximately \$200K in on-line sales annually). They have a new volunteer who previously operated an on-line book sale business. The BFoL holiday book and art sale will be held November 30 through December 2. Julie provided additional information on specifics of the things available for sale. The BFoL are looking into the possibility of creating an edited version of the history of the Bellevue Library that could be for public consumption (issues of permission for use of images, etc.).

Newport Way Library Association:

Barbara reported that the recent book sale raised \$4000, which is a record amount for the association. They used PayPal and 47% of their sales were through this medium. Norm Hollingshead is retiring from doing the Opera previews and will be doing his last at Newport Way. They will be doing a celebration in recognition. NWLA is doing a presentation of the history of the NW Library on January 8. Barbara did a radio interview on this topic and it has been decided to invite the public to hear this before their January Board meeting. Sidewalk construction will break ground by June 2018. Talk time and story time are moving along well.

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KCLS Staff Report

Debra reported on the Library Appreciation Day at the Ice Arena on Tuesday, November 28. Show your library card and receive free admission. Circulation reports will be sent by email for member's review and information. KCLS is hiring a teen librarian (full-time) who will be based at the Lake Hills Library. Interviews for the new Executive Director are taking place the week of November 14. The plan is to announce the selection by November 29th.

Regular Business

Agenda Item 1 – Development of Bellevue Library Advisory Board Mission Statement

Ron Higgs led the next phase of the discussion about the development of a mission statement for the Library Advisory Board. Presentation of two developed and under review. Additional discussion on the differences between our focus and approach against what is currently on the City website describing the role of the LAB. Is our mission to advise KCLS on behalf of the City or communicate in both directions – advising KCLS and advising the City regarding the availability and use of the Library as a resource to the broader community Is the LAB a transactional body; an advocacy body; both; neither; or some combination? Additional suggestions and wide-ranging dialogue ensued to refine the language to reflect the broad view for finalization.

Everyone is requested to review the current drafts on the LAB One Drive and included comments and suggested edits prior to the January meeting.

Agenda Item 2 – Report Out on Fall KCLS Library Advisory Board Forums

Chad will send a summary of the activities and issues from the Library Advisory Board forums. KCLS is reviewing options for meetings dates/times and location to facilitate greater participation.

New Business:

No new business.

Adjournment:

Meeting was adjourned at 6:34 PM by Chad Davis, President. The next general meeting will be at 5:00PM on January 16, 2018, at the Lake Hills Library.

Agenda for Next Meeting: Will be distributed by Chad Davis, President, prior to the next meeting.

Minutes Submitted By: Cris Dreher, Board Secretary