

City of Bellevue
Library Advisory Board
Monthly Meeting Minutes
June 21, 2016

Opening

The regular monthly meeting of the City of Bellevue Library Advisory Board was called to order at 5:02PM on June 21, 2016 in the Bellevue Library Room 3, by Chad Davis, President.

Meeting Attendance:

Board Members Present: Judy Bailey, Chad Davis, Cris Dreher, Loretta Lopez, Alice Tow, and Barbara Spindel. Board Members Absent: Peter Maxim,

KCLS Representatives: Debra Westwood (Bellevue Cluster Manager)

Bellevue Friends of the Library: Ned Kurabi, President

Public Comment Period:

No members of the public requested time for comment.

Introductions:

The Board welcomed new BFoL President Ned Kurabi and completed a round of introductions

Approval of Minutes from May 2016 Meeting

The minutes were approved as submitted through motion, second, and unanimous vote.

Regular Business:

Placing Library event information at Bellevue City Hall and other venues around the City

Loretta reported on her efforts and discussion with staff at Bellevue City Hall to post Library information on the bulletin board. She was advised that things can be placed there on a space available basis. Discussion continued with the possibilities regarding reciprocating with City Info at the Library. The Library has a board for community information and that can be used by the City.

Additional discussion ensued regarding the potential of posting information at the various community centers around the City. They have bulletin boards and (in some cases) racks for brochures. Board members volunteered to visiting the community center staffs and exploring options. Reports will be made at the next meeting about what was found to be possible.

Review Upcoming Library Events and Identify Opportunities for Board Participation:

Following on the Board's commitment to participate in Library events, Debra Westwood compiled a listing of the events through the summer. The members of the Board spent considerable time reviewing the list; asking clarifying questions; and determining which events they would sign up for. At the end of the discussion, a significant number of activities had been spoken for. Chad will develop a roster for circulation and confirmation prior to the July meeting.

Draft for Review

Ned Kurabi asked if Friends of the Library could participate in these events. Debra said they always welcome volunteers but this roster was developed at the request of the Board as part of our strategic goals. The idea was raised to have name tags identifying Board Members for these events.

Debra Westwood informed the Board that the “Donuts and Downloads” event is still in planning. Several options have been explored and none have yet to be seen as feasible.

Advisory Board Participation at City Council Meetings:

This agenda item will be rolled forward as insufficient time remained to fully discuss and develop a plan.

Library Updates:

Debra Westwood informed the Board that “traffic” at the Newport Way Library has shown a significant increase for the past five months. This could be a result of the several new and continuing programs launched at that facility.

The children’s reading displays created at each library are garnering a great deal of attention. They are very creative and a substantial number of positive comments have been received. Lake Hills’ display won the prize for “best in the region”.

The Downtown Association and KCLS have reached an agreement regarding power and water supply as well as use of the parking garage for the Holiday on Ice skating rink that will be located in Ashwood Park this year (due to construction at Downtown Bellevue Park). Library staff are working cross-promotion ideas and other possibilities for engaging those going to the skating rink.

The Living wall plants that had not survived (due to a problem with the watering system) have been removed and will be replaced when the system is repaired. Also, the section of roof that appears “rusted” is made from a composite (not metal) but there is a problem with the surface and it is scheduled to be repaired.

Loretta asked about the trash at the bus stop in front of the Library. Debra will contact the City to determine what the use agreement with Sound Transit calls for regarding responsibility to maintain this area. Once we have that information, we will determine action to take.

Friends of the Library:

Barbara reported on activities at Newport Way. The 1-Day Children’s Book Sale raised over \$1000. The sculpture dedication was completed and was a successful event. The Newport High School Teen volunteers have been very active in presenting a “mini-TED Talk” as well as providing mentoring support for younger students on STEM subjects. The Teen Librarian at Newport has been providing great support to this group

Adjournment: Meeting was adjourned at 6:30PM by Chad Davis, President. The next general meeting will be at 5:00PM on July 21, 2016, at the Lake Hills Library.

Agenda for Next Meeting: Will be distributed by Chad Davis, President, prior to the July meeting.

Minutes Submitted By: Cris Dreher , Board Secretary